



ACCOUNT OPENING CHECK-LIST

CORPORATE/CORPORATE INVESTMENT ACCOUNTS

Authorized Signatories to the Account(s) are required to provide:-

- Notarised copy of valid passport for picture identification (*also required for Beneficial Owners and Directors*), and any other form of government issued identification (NB: Notarized copies not required if original documents are provided to the Bank in person)
- Copy of current utility bill for verification of physical address (*also required for Beneficial Owners and Directors*)
- Original Personal banker's reference or bank account statements for the month of application and the month one year prior to application. (*Account Relationship with the issuing Bank must be at least one year prior to the date of this Account Application. Reference must be current and addressed to the Bank, yourselves or TO WHOM IT MAY CONCERN*).
- Completed and signed Account Opening Application Form (*Corporate or Corporate Investment*)
- Completed and signed Corporate or Corporate Investment Account Activity Information Form
- Completed and signed Corporate Internet Banking Service Application Form
- Completed and signed Prepaid Card Application
- Specimen of Signature(s) in the space(s) provided on all application(s)/form(s)
- Completed and signed Appointment of Bankers Mandate provided in the Account Application Form
- Biography/Personal Profile on signatory (ies)and beneficial owner(s)

- **Corporate Bank Reference** if corporation was established over a year prior to application Financials (if company is a year or older)
- If the expected monthly deposit value is greater than or equal to US\$100,000.00, the following is required:
 - Business Profile/Synopsis
- **Notarised copies of the following are to be enclosed:-**
 - Certificate of Incorporation
 - Certificate of Good Standing (required if company is a year old and annually thereafter)
 - Memorandum and Articles of Association
 - Official Appointment of Directors
 - Registered shares OR Share Register (**Bearer share companies are not acceptable**)